

# CII-Kirby Family Legacy Scholarship Program

## Rules & Regulations

**Purpose:** The Program is designed to assist Council of International Investigators (CII) members and direct family members in education at the collegiate level.

**Eligibility & Criteria:** The following persons are eligible to receive assistance through the scholarship fund:

- 1) Any CII member in good standing.
- 2) Spouse or legal partner of a CII member in good standing.
- 3) Child or stepchild of a CII member in good standing.
- 4) Grandchild of a CII member in good standing.

Applicants must be enrolled, or in the application process, at an accredited university or college in at least the Associate level (either a two- or four-year institution). If at the time of the application for the award the applicant is in the enrollment process, prior to the assistance being issued, the applicant must provide proof of acceptance. While awards will be given to students in any field, preference will be given to those enrolled in studies relating to investigation, security, cyber-security, law enforcement, or other similar fields of endeavor.

**Awards:** A scholarship committee (Committee), appointed annually by the President of CII, and approved by the CII Executive Board, will determine the award recipient(s) and amounts of the award(s) for a particular calendar year. The scholarship amounts awarded will be dependent upon the number of applications received and the pool of money available. The maximum award for a single scholarship is US\$1,500. No individual will be eligible for more than two awards for the life of the fund. No member's family, as defined in the eligibility section, will be eligible for more than four awards in the aggregate over the life of the fund. Funds for awardees in countries other than the US, will be transferred in local currency at the official bank exchange rate at the time of the payment. All decisions of the Committee are final.

**Application Requirements:** Candidates for scholarship will be required to submit a written request to the committee along with the following:

- 1) A completed, signed application downloaded from the CII website.
- 2) Two independent reference letters (one from a teacher or professor) attesting to the applicant's character, qualifications, and potential for future success in his or her academic pursuits. The letters should be emailed directly to the Committee Chairperson by the person providing the reference and should not be sent by the applicant.

- 3) A head and shoulder photo of the applicant for publication in the CII newsletter (Councilor) and / or on the CII website.
- 4) Any other relevant information the applicant would like for The Committee to consider.

Applicants should submit their applications directly to the Committee Chairperson, via email, to the email address listed on the application form.

**Deadlines:** Applications for funds can be submitted between January 1<sup>st</sup> and July 31<sup>st</sup>. Any applications received after July 31<sup>st</sup> will not be considered for that calendar year.

**Selection:** The Scholarship Committee will select recipients on an annual basis prior to the CII Annual General meeting. The Committee will announce the awards at the Annual General Meeting and paid to the applicant no later than October 31<sup>st</sup>. The Committee has the authority to determine the number of awards, the amounts of each award, and the awardees. The Committee will submit a written report to the CII Executive Board and the general membership naming the award winners and amounts awarded.